

Part Time Food & Beverage Utility Job Description

We are looking for someone who has an understanding and ability to adhere to applicable safety rules and procedures. The ideal candidate will have excellent customer services skills, and an eagerness to work in a service oriented environment subject to frequently changing priorities. We are looking for applicants 18 years of age or older. A high school diploma or GED equivalent is preferred. Experience in working in a public facility is highly sought. We at the St. Charles Convention Center ask all applicants consider their work flexibility, as we service a wide array of ever-changing clients. These clients may have events that take place over long hours of the day, evening and night shifts, weekends and holidays as well. At the St Charles Convention Center, we will always encourage a strong work/life balance. The ideal candidate will be fluent in English.

Essential Functions:

- Responsible for operating the dishwashing machine, ensuring water temperature is correct and soap and drying agents are connected and working properly
- Maintain organization of dishware, small wares, pots, and pans in storage room
- Responsible for thorough cleaning of the food preparation areas in the kitchen including walls, floors, and other areas as necessary
- Responsible for removing garbage and recyclables from the kitchen and depositing them in the appropriate garbage and recycling area
- Responsible for cleaning the kitchen equipment and ensuring items disassembled for cleaning are properly reassembled and operational.
- Assist with basic food preparation and buffet set-up, as needed.
- Maintains sanitation, health and safety standards in work areas.
- Stock serving stations with food and utensils.
- Load or unload trucks used in delivering or picking up food and supplies.
- Wash and prepare various foods for cooking or serving.
- Handle china, glassware and silverware inventories with care.

Benefits:

- 401(k) plan with company match
- Flexible scheduling
- Training and certifications provided